CLAVERDON PARISH COUNCIL

MINUTES OF THE MEETING HELD TUESDAY 7th FEBRUARY 2023

CHURCH HALL @ 7PM

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| Present:  Cllr. Nick Dargan (Chair)  Cllr. Hazel Spiers (Vice Chair)  Cllr. Claire Hammond. Cllr. David Middleton Cllr. Ken Meeson & Ken Flood (Clerk) | Apologies:  Cllr. David Goosen  Cllr Phil Bucknell | 12 Parishioners |  |  |
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| **Agenda Item** | **Agenda Ref** |  | **Status** | **Outcome &/or Action- by Whom/Timescale** |
|  |  |  | Chair Cllr. Dargan opened the meeting at 7.00 pm |  |
| **Declaration of Interest** | **No. 23.2.1.0** |  | The Chair made the specified statement asking for members to declare any interest regarding items to be discussed. | Cllr. Spiers acknowledge her interest relative to Breach Lane. |
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| **November 22 Minutes** | **No. 23.2.2.0** |  | The Chair signed each of the 4 pages of the draft Minutes as a true record of proceedings. | Minutes will be posted to the website by the clerk. |
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| **Matters Arising** |  |  |  |  |
| **Local Engagement** | **No. 23.2.3.1** |  | Cllr. Hammond continues to work on the new website  Breach Lane | Work in progress –  PC has responded withing the deadline of 15/12/22. It supports the development subject to S106 maintaining resident’s ties to the village, and…  Bringing the 2019 traffic data up to date.  Awaiting communications from SDC. |
| **RoSPA** | **No. 23.2.3.2** |  | This matter will be deferred to the meeting on 6th March where it will be dealt with as part of the wider management of Claverdon Recreation and Pavilion. | A detailed agenda will be prepared for that meeting. |
| **Telephone** | **No. 23.2.3.3** |  | The cost to move the box is prohibitive at £3,500. The Parish Council feel it is not suitable to be used as a library in its current location, as it is too dangerous. It will therefore have it painted and secured | Clerk to organise as soon as bank and budget are settled. |
| **Mowing Contracts** | **No. 23.2.3.4** |  | Continue with current service provider. | Clerk to clarify the scope of the places that are encompassed. |
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| **Public Forum** |  |  |  |  |
| **Speeding** | **No. 23.2.4.1** |  | Volunteer group is re-forming to work with police using speed cameras.  It was suggested that the group might gather data using appropriate equipment of the number of vehicles, their speed and times associated with the problem | Speed Gateways are on the agenda for 2023/24 and will be looked at regarding a budget provision. |
| **Coronation Weekend** | **No. 23.2.4.2** |  | Opening ceremony 8/5/23 at 1pm – organisers asked for PC attendance and involvement. | Delighted to support and will provide £500 for the fruit orchard at the Recreation Centre. Clerk to liaise with Gill Evans. |
| **Yarningale Common** | **No. 23.2.4.3** |  | Wildflower area to be seeded. Various quotations were provided and support and approval requested. | The PC approves. It will now look in depth at the various quotations and revert with clarity about how much it will make available. Dangerous trees mean this will be actioned as a matter of urgency. |
| **Defibrillator** | **No. 23.2.4.5** |  | Parishioner John pointed out, that despite there being 3 existing defibrillators in the village, he feels a fourth one was needed, to be located close to the school. | John to organise and promote CPR training and its noted that a unit costs in the region of £2000 |
| **External Water for Garden at Pavilion** | **No.. 23.2.4.6** |  | Taps do not appear to be operating externally. | Clerk to investigate and revert. |
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| **Planning** |  |  |  | Clerk |
| **Church Road, Langley Road and Saddlebow Consultation** | **No. 23.2.5.1** |  | Ray Evans Henley clerk wrote in January and Cllr Dargan referred to that letter while also stating that: Claverdon’s Neighbourhood plan of 2011 was updated in 2019. It key aspects affords protection until 2031. There are 3 key provisions, Appropriate Building, Protected Landscapes and Dedicated Local Spaces. | The PC will respond to Ray Evans and check with Neil Pearse about the rigour of the protection it offers. Jonathan Evans asked that a piece be written for the Parish News about the Neighbourhood Plan. Cllr Hammond was asked to action that. |
| **Play Area Breach Lane** | **No. 23.2.5.2** |  | The Breach Lane Play area should be labelled as 'Boys Club Field'. which will then reference against all other previous references. I think the action here should be to ascertain the response (if any) from our last communication to the Charities Commission on how we re-secure the rights (ownership) of this piece of land. | Write to James Williams Solicitor to ascertain the response (if any) from our last communication to the Charities Commission on how we re-secure the rights (ownership) of this piece of land. |
| **Councillor Responses to Consultations and Applications** | **No. 23.2.5.3** |  | The clerk stated that the PC either needed a dedicated planning sub-committee e.g. 3 or four councillors to deal with and vote on all planning matters or, all 7 councillors have to responds to all applications in the set timeframe. | Decide the matter on 6th March. |
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| **Eastview 23/00132**  **Tree Forge**  **23/00217** |  |  | No Objection  No Objection |  |
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| **Highways** | **No. 23.2.6.0** |  | Covered in Public Forum under ‘Speeding’ |  |
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| **Security** | No. 23.2.7.0 |  | No business |  |
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| **Councillor Portfolios** | No. 23.2.8.1 |  | The Chair flagged his intention to ask each councillor to take responsibility for a ‘portfolio’ at the AGM e.g., Communications, Planning, Highways etc. |  |
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| **Financial Report** |  |  |  |  |
| **Bank Accounts** | **No23.2.9.1** |  | As of the 7th February 2023 the Main A/c £68,444.89 Biodiversity A/c £14,384.08 and Deposit is £36,059.06 Total £118, 888.43 |  |
| **Outgoings** | **No.23.2.9.2** |  | No details until March 6th |  |
| **Precept** | **No 23.2.9.3** |  | Precept will be held at £34,500 | Complete the form. |
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| **Elections** | **No 23.2.9.4** |  | All except Cllr Bicknell are standing for re-election in May. | The PC needs nominees to replace Cllr Bicknell. Clerk will deal with paperwork in March. The simplest way of replacing Cllr Bicknell is to identify some willing to stand for election in May. |
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| **Audit** | **No23.2.9.4** |  | Meeting of March 6th will address and decide on actions that were identified in 2022’s audit. | Chair and clerk to produce a detailed briefing agenda by the end of February 2023. |
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| **Planning** |  |  |  |  |
| **Computer** | **No 23.2.9.5** |  | New Computer for the clerk agreed | Clerk to source and get Chair’s approval. |
| **Bank Change** | **No.23.2.9.6** |  | Moving from Lloyds Bank Plc to Unity Trust Bank | Switch documentation completed 9th February – we expect to be operating from new accounts by 16th February. |
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| **A.O.B.** |  |  |  |  |
| Tennis lights | 23.2.10.1 |  | notification received from Tennis Club on lights installation -installation from 27/2/23 | PC agreed the lights and Stratford approved them. |
| Next Meetings | 23.2.10 2 |  | March 6, 2023  May 9, (meeting and AGM)  July 3  September 18  November 13 |  |