CLAVERDON PARISH COUNCIL

MINUTES OF THE MEETING HELD Monday 6th March 2023

CHURCH HALL @ 7PM

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| Present:  Cllr. Nick Dargan (Chair)  Cllr. Hazel Spiers (Vice Chair)  Cllr. Claire Hammond. Cllr. David Middleton  Cllr. David Goosen Cllr. Ken Meeson & Ken Flood (Clerk)  Cllr Ian Shenton and Martin Fairlie joined the meeting at 8pm | Apologies:  None | 7 Parishioners |  |  |
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| **Agenda Item** | **Agenda Ref** |  | **Status** | **Outcome &/or Action- by Whom/Timescale** |
|  |  |  | Chair Cllr. Dargan opened the meeting at 7.00 pm |  |
| **Declaration of Interest** | **No. 23.3.1.0** |  | The Chair made the specified statement asking for members to declare any interest regarding items to be discussed. | Cl |
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| **February 23 Minutes** | **No. 23.3.2.0** |  | The Chair signed the Minutes from February’s meeting as a true record of proceedings. | Minutes will be posted to the website by the clerk. |
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| **Matters Arising** |  |  |  |  |
| **Breach Lane Communications** | **No. 23.3.3.1** |  | Chair explained the position re S106 and minor changes to the property plan and car park Awaiting communications from SDC. Francis Hilton has written about S106 and parking on Breach Lane the need to monitor the situation over the long term. | Cllr Middleton has written a response, supporting Mr Hilton’s points.  Chair will send a note to Peter Richard about attendance. |
| **RoSPA** | **No. 23.3.3.2** |  | This matter will be dealt with by the new CIC team of which Sue Sargent will hopefully be a part. |  |
| **Telephone** | **No. 23.3.3.3** |  | Painting and the securing will be commissioned in April 23 | Clerk to organise |
| **Mowing Contracts** | **No. 23.3.3.4** |  | Continue with current service provider. | Clerk to clarify the scope of the places that are encompassed in March 23 |
| **Yarningale trees** | **No.23.3.3.5** |  | Trees removed in February. |  |
| **Pavilion watering facilities** | **No.23.3.3.6** |  | Switched on now. |  |
| **Breach Lane – Solicitor contact** | **No.23.3.3.6** |  | Clerk to contact in March 23 |  |
| **Tennis Lights** | **No.23.3.3.7** |  | Lights now being installed. |  |
| **Elections ID** | **No.23.3.3.8** |  | Electors without ID can use the postal vote. |  |
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| **Public Forum** |  |  |  |  |
| **Cat’s Eyes** | **No. 23.3.4.1** |  | A parishioner confirmed that the damaged cat’s eyes are being replaced in the new financial year starting in April 23 along a stretch of Henley Road to Kington Lane |  |
| **Speeding & Traffic Calming** | **No. 23.3.4.2** |  | The same parishioner has been approached by John Clarke about an alliance of town and village made up of Henley, Wooton Wawen and hopefully Claverdon. | With his new H & S brief, Cllr Goosen will pick this up. Steve will send some documents he has been given regarding the methods and costs of traffic calming. Copy to clerk. |
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| **Planning Coordination** | **No. 23.3.5.1** |  | Cllr David Middleton will assume the new planning lead portfolio. | Clerk to send Cllr Middleton SWLP submission and update of the planning applications. |
| **Training** | **No. 23.3.5.2** |  | Organise for 27/3/23 at 6pm | Clerk |
| **Pavilion & Ground** | **No. 23.3.5.3** |  | The proposal to set up a new CIC to manage the pavilion and recreation ground, led by Matt Parker was approved. It was proposed by the Chair and seconded by Cllr Goosen and had a unanimous vote in favour of it. Cllr Hazel Speirs will assume the Portfolio and be on the management team. | Inform Matt Parker and request the plan be produced by 9/5/23 |
| **Yarningale** | **No. 23.3.5.4** |  | The proposal to delegate to a new FoYC trust that will manage the Biodiversity Plan and a formalised keeping Yarningale going plan was approved. It was proposed by the Chair and seconded by Cllr Meeson and had a unanimous vote in favour of it. Cllr Martin Fairlie will assume the Portfolio temporarily until his election in May 23. | Martin Fairlie to coordinate the development of the biodiversity priorities and the keeping things going budget.  £580 has been allocated for wildflowers. |
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| **SWLP** | **No. 23.3.6.0** |  | Submitted to Stratford and Warwick at mid-day on 6/3/23 |  |
| **Cllr Shenton** | **No. 23.3.6.1** |  | Cllr Ian Shenton gave a presentation about the SWLP and brought additional important insights to the process. |  |
| **May Election** | **No. 23.3.7.0** |  | The clerk briefed the meeting about May 4th election and distributed the packs to councillors. The cut-off for return by hand to Stratford is 4/4/23 at 4pm. | If Cllrs want the clerk to hand in their Nomination Forms, he needs them by 23rd March. |
|  | **No. 23.3.7.1** |  | The PC will communicate to all parishioners that they can choose to stand of office. Cllr Hammond will coordinate. | Cllr Hammond. |
| **Councillor Portfolios** | **No. 23.3.8.1** |  | Planning: Cllr Middleton  Pavilion & Grounds: Cllr Speirs  Yarningale: Martin Fairlie  Communications Cllr Hammond  Health & Safety: Cllr Goosen  Special Projects: Cllr Meeson |  |
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| **Financial Report** |  |  |  |  |
| **Bank Accounts** | **No23.3.9.1** |  | As of the 6th March 2023 the Main A/c £68,444.89 Biodiversity A/c £14,384.08 and Deposit is £36,059.06 Total £118, 888.43 | Bank switch in progress |
| **Outgoings** | **No.23.3.9.2** |  | No details until May 9th |  |
| **Precept** | **No 23.2.9.3** |  | Precept will be received in April £17,250 |  |
| **AGAR Audit** | **No. 23.3.9.4** |  | Chair will help Clerk identify 22/23 spend pots |  |
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| **A.O.B.** |  |  |  |  |
| **Welcome Sign** | **No 23.3.10.1** |  | Deferred to May’s meeting | Clerk to liaise with Gill Evans |
| **SW Financial Plan** | **No 23.3.10.2** |  | Clerk to assess and respond |  |
| **Next Meetings** | **No. 23.3.10 3** |  | May 9, (meeting and AGM)  July 3  September 18  November 13 |  |