CLAVERDON PARISH COUNCIL

MINUTES OF THE MEETING HELD MONDAY 18th SEPTEMBER 2023

CHURCH HALL @ 7.00PM

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| Present:  Cllr. Nick Dargan (Chair)  Cllr. Hazel Spiers (Vice Chair)  Cllr. Claire Hammond.  Cllr Martin Fairlie & Ken Flood (Clerk).  Cllrs Ian Shenton and Duncan Parker also joined the meeting. | Apologies:  Cllr Ken Meeson  Steve Lister | 3 Parishioners |  |  |
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| **Agenda Item** | **Agenda Ref** |  | **Status** | **Outcome &/or Action- by Whom/Timescale** |
|  |  |  | Chair Cllr. Dargan opened the meeting at 7.00pm. |  |
| **Declaration of Interest** | **No. 23.9.1.0** |  | The Chair made the specified statement asking for members to declare any interest regarding items to be discussed and voted on. | There were no declarations. |
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| **July 23 Minutes** | **No. 23.9.2.0** |  | The Chair signed the Minutes from 3rd July 2023 as a true record of proceedings. | Minutes will be posted to the website by the clerk. |
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| **Matters Arising** |  |  |  |  |

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| **Traffic Calming** | **No. 23.9.3.1**  **No.23.9.3.1.1**  **No.23.9.3.1.2**  **No.23.9.3.1.3**  **No.23.9.3.1.4**  **No.23.9.3.1.5**  **No.23.9.3.1.6** |  | Cllr Shenton offered to pay for the 4 speed strips for the 2-week data gathering project in October. Some discussions ensued about where the strips should be sited. He also offered to fund the £500 required by the County in relation to the project.  Road - Dragon’s Teeth will be painted at the 40MPH signs.  Cllr Spiers stated that Claverdon would be taking part in Community Champions Slow Down initiative and that Johnson Coaches and R. Adams & Sons (haulage company)??? would be leading the way by slowing down going through the village.  Henley and Wootton Wawen are also involved in the initiatives.  Cllr Spiers would gather information on Speed Gates particularly from clerk at Shrewley.  Chair Nick Dargan asked Cllr Spiers to look at what is available at different council tiers ready for the November budgeting process.  Discussion also took place about cutting back vegetation obscuring speed signs in relation to who is responsible for trim-back and how often it needs to be done.  Cllr Fairlie will send Cllr Shenton, cc to Cllr Spiers (H&S Portfolio) photos and locations of road traffic signs in and around the village that need replacing, cleaning, or vegetation removing so that they can be seen by drivers. | Cllr Spiers for November budgeting.  Cllr Spiers  Cllr Fairlie |
| **Bank Transfer** | **No. 23.9.3.7** |  | All transfers have been completed and Lloyds a/c closed. |  |
| **Public Footpath Breach Lane** | **No. 23.9.3.8.1**  **No 23.9.3.8.2**  **No.23.9.3.8.3** |  | Breach Lane footpath has been completed and the contractor paid.  Cllr Fairlie secured a grant of £1,500 for the project.  Chair stated that there are many other footpaths that require similar attention, and the PC will undertake an audit. | Chair to assign a councillor to carry out an audit of all footpaths and styles ready for November budgeting. |
| **Improving Planning coordination** | **No. 23.9.3.9** |  | Cllr Fairlie will lead. He will confer with Cllr Duncan Parker regularly and where appropriate. | Cllr Fairlie to enact. |
| **Pavilion Water Metering** | **No.23.9.3.10** |  | Completed. |  |
| **Pavilion Management** | **No.23.9.3.11** |  | Baljit Chochan (Solicitor) is leading and advising. | Clerk to liaise with Mr Chochan. |
| **FoYC Management and management of the Biodiversity Contract** | **No.23.9.3.12** |  | Awaiting signoff of Baljit Chochan’s PC/FOYC Agreement document. | Cllr Fairlie to be added as a signatory on Yarningale A/c following agreement signoff. |
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| **Public Forum** | **No. 23.9.4.1.1**  **No.23.9.4.1.2** |  | Post Box siting in St Michaels Road.  30mph extension. | Cllr Spiers and Dargen to talk to the postie about what can be done.  Already covered in Traffic Calming. |
| **Cllr Duncan Parker** | **No. 23.9.5.1**  **No 26.9.5.2**  **No.26.9.5.3**  **No.26.9.5.4**  **No.23.9.5.5** |  | St Michaels Bungalow’s – he looked at plans with Cllrs. Dargen/Fairlie – agreed to post No Comment.  Wolverton/Norton Lindsay – project on implications for the Government ban on domestic central heating oil boilers in existing rural properties with no mains gas supply in 2026 and LPG 2030.  Meals on Wheels available again.  Water testing – tributaries to Avon currently been carried out.  Biodiversity FoYC helped out in Snitterfield – he extended his thanks particularly to Ian Bowater. | Clerk to post.  He will keep the parish posted on progress.  He will keep the parish posted on findings (particularly on the nature of pollutants and, he will ask if he needs additional people resources – keen to assist. |
| **Cllr Ian Shenton** | **No. 23.9.6.1**  **No. 23.9.6.2**  **No.23.9.6.3**  **No 23.9.6.4** |  | Cllr Shenton spoke about Green Bus/Ridleys recent disruption to services – he explained the background.  He spoke about RAAC and the fact that 3 schools had been affected. He stated that he was satisfied that everything was under control.  He has funding for EV charging points. He is keen that villages are involved.  He spoke briefly about the Fire Service and reassured that while the audit flagged improvements, there were no serious cultural issues uncovered. |  |
| **Planning** | **No. 23.9.7.1**  **No. 23.9.7.2** |  | 10 St Michaels Road wider access discussed.  Breach Lane S106 ensuring local connection – Chair While it is reassuring to know Claverdon NHP trumps everything, we have unknowingly set the bar for local connection lower than it is in the S106.  PC has been asked if it wants to manage open spaces. | No Comment to be registered by Clerk.  No action.  Clerk to share Lisa Davies / Neil Gilliver communication with Cllrs and request longer to consult. |
| **Portfolio Reports** | **No. 23.9.8.1**  **No. 23.9.8.2**  **No. 23.9.8.3** | Communications | Cllr Hammons spoke about the new website (which is a work in progress) and her plans to set a local directory over time.  Setting up Facebook without using her private listing is still proving challenging.  Newcomers Pack – completed. |  |
|  | **No. 23.8.8.4** | Health & Safety | Discussed under Traffic Calming. |  |
|  | **No. 23.9.8.5**  **No.23.9.8.6** | Pavilion  Playground | Floor repairs commissioned for mid October – awaiting quote for pathway and lights.  New gates fitted. | Clerk to coordinate. |
|  | **No. 23.9.8.7** | Biodiversity | Cllr Fairlie provided his report which will be placed on the website by Cllr Hammond. | Cllr Hammond – upload or link. |
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| **Financial Report** |  |  |  |  |
| **Bank Accounts** | **No.23.9.9.1** |  | As of the 18th September 2023 the Main A/c £64,216.29, Biodiversity A/c £14,366.05 and Deposit is £36,297.50.  Precept payment of £17,250 is due in September. | Chair referred to the need to budget over a number of meetings before 13th November. |
|  | **No 23.9.10.1** | Gardening Group | Still outstanding review of who and what. | Clerk to investigate. |
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| **A.O.B.** | **No 23.9.11.1**  **No.23.9.11.2** | Diffribulator  Crown ACV | Move from Crown to Pavilion.  Apply for it to be made an Asset of Community Value. | Cllr Spiers to investigate.  Clerk to action |
| **Next Meetings** |  |  | November 13th 2023. |  |