CLAVERDON PARISH COUNCIL

MINUTES OF THE MEETING HELD MONDAY 13th NOVEMBER 2023

CHURCH HALL @ 7.00PM

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| Present: Cllr. Nick Dargan (Chair)Cllr. Hazel Spiers (Vice Chair) Cllr. Claire Hammond. Cllr Martin Fairlie Cllr Ken Meeson& Ken Flood (Clerk).Cllrs Ian Shenton and Duncan Parker also joined the meeting.  | Apologies:Steve Lister | 23 Parishioners |  |  |
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| **Agenda Item** | **Agenda Ref** |  | **Status** | **Outcome &/or Action- by Whom/Timescale**  |
|  |  |  | Chair Cllr. Dargan opened the meeting at 7.00pm.  |  |
| **Declaration of Interest** | **No. 23.11.1.0** |  | The Chair made the specified statement asking for members to declare any interest regarding items to be discussed and voted on.  | There were no declarations.  |
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| **September 23 Minutes** | **No. 23.11.2.0** |  | The Chair signed the Minutes from 18th September 2023 as a true record of proceedings.  | Minutes will be posted to the website by the clerk.  |
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| **Matters Arising** | **No. 23.11.3.1****No.23.11.3.1.1****No.23.11.3.1.2****No.23.11.3.1.3****No.23.11.3.1.4****No.23.11.3.1.5****No.23.11.3.1.6** |  | Budget ’24 2 meetings arranged and budget completed – will be presented later in the meeting.Yarningale legal document completed and implemented.Pavilion legal process extended and will be taken forward by the clerk.Floor repairs and pathway completed in October with invoices signed off and settled.Gardening Group and Kings Garden Team assembled to discuss plan and budget for resources.Crown application ACV submitted in late September ‘23Response to John Barnes regarding his letter about development sent and acknowledged. | ClosedClosedClerk to report progress in Jan ‘24ClosedProgress report Jan ‘24Await response.Closed. |
| **Co-option of Francis Hilton** | **No. 23.11.4.1** |  | The Chair proposed and took a vote which was unanimous.The clerk asked Cllr Hilton to read and sign his Declaration of Acceptance following which he duly took his seat. Clerk asked Cllr Hilton to complete and return to him in due course Declaration of Pecuniary Interest.Cllr Hilton will lead of the planning portfolio. | Clerk to post documents on the website. |
| **Public Forum** | **No. 23.11.5.1.1** |  | A parishioner asked about a post-box for St Michaels Road. Cllrs Dargan and Spiers has spoken to Postie Mark who offered to collect in the interim. | Clerk to report in January.  |
| **Cllr. Duncan Parker** | **No. 23.11.6.1.1** |  | He’d attended the Newcomers party |  |
| **Cllr. Ian Shenton** | **No.23.11.7.1.1****No.23.11.7.1.2****No.23.11.7.1.3****No.23.11.7.1.4****No.23.11.7.1.5****No.23.11.7.1.6** |  | Fire Service will not (as some rumours have it) be closing stations.ULEZ (as some rumours have it) is not being introduced in Warwickshire. The current annual commissioned spend by the Council on the care delivered in Housing with Care Schemes was £8.3 million per annum across 23 schemes and there were 14 pipeline schemes expected to be delivered by the market in the next three to five years. These would add an estimated £5.3m per annum to the total spend on care in schemes. The Council commits to ensure that no resident is forced to go digital if they either do not wish to or are unable to do so.A new road safety fence at the drop down to the exposed stream at the Rugby Club on Ossetts Hole Lane will be replaced / installed this week by WCC Highways. Road signs and lines will be done in spring.Vegetation will be cut back from road signs in the immediate future.  |  |
| **Neighbourhood Plan Review** | **No.23.11.8.1****No.23.11.8.2****No.23.11.8.3** |  | The Chair said that the NHP is valid until 2031; however, it should be reviewed after 5 years. Clerk had spoken to SDC regarding funding for consultancy and it had confirmed £10,000 Doug Moulton from Enzygo has been retained as our consultant. | Chair to contact the original Working Group to ascertain if they would be willing to sit again.Clerk to manage application; however, money is now in the budget for ‘24/’25Process gets underway in December. |
| **Planning** | **No.23.11.9.1.1****No.23.11.9.1.2****No.23.11.9.1.3** |  | Breach Lane: Chair explained S106 discussions with SDC who are following the specification in Claverdon’s NHP. The developers offered the PC the opportunity to manage the grounds; however, following discussion the PC declined in favour of following the developers normal practice. A parishioner raised the matter of traffic and the need to manage that.Mrs Mary Stark attended to speak about Hercules Farm application; however, Chair explained that the PC had already submitted its comments objecting to the application because it conflicts with the NHP, particularly in relation to Green Belt and Open Spaces.Cllr Parker advised that consultation ends on 3/12/23 |  |
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| **EE Telecoms & tree Lopping at Lye Green** | **No. 23.11.10.1****No. 23.11.10.2****No. 23.11.10.3****No. 23.11.10.4** |  | Ben Benson Terra Firma carried out a detailed survey following EE earlier specification. He found EE’s specification excessive and suggested 1 – 2 meters be lopped from the red oak. Terra recommended removing the Ash due to die back. It also recommended adding caveats regarding maintaining the tress over 15 years or so.Terra Firma made the point that mobile infrastructure has after 25 years, been upgraded to a priority service covered by the Communications Act. The residents of Lye Green made an impassioned presentation calling on the PC to deny permission on conservation grounds. The Chair acknowledged that community’s concerns; however, he made the point that conservation sometimes means removing things. The residents accepted the point; however, many felt that an independent analysis was required, and they asked for that to be arranged and, some felt that EE should be asked to attend.In general we should look at the condition of the trees but evaluate what EE can do as an alternative. | Clerk will write to Terra Firma to request it to talk to its client and set up direct discussions in the first instance. Clerk will arrange for independent arboreal specialist to look at the trees.Report in January. |
| **Portfolio Reports** | **No. 23.11.11.1.1****23.11.11.1.2****23.11.11.1.3****23.11.11.1.4** | Health & Safety | Cllr. Spiers discussed the awaited Traffic Calming results. Some discussions ensued regarding interpretation of the data.Cllr Hammond felt that the pilot had finished early because of a faulty strip.Cllr Shenton paid for it so, would not be happy if he did not see a full 14 days of data for each placement.Grit Box on Ossetts Hole Lane/Main road needs replacement White Gates would cost £1,000 each – Cllr Shenton would match fund.Defibrillator removed from Crown and will be placed outside the Pavilion | Cllr Shenton took note |
|  | **No. 23.11.11.2.1****23.11.11.2.2****23.11.11.2.3** | Communications | Cllr Hammons spoke about the new website and her plans to set a local pages. She would start with Newcomers Page. Setting up Facebook using the Clerks PC email was agreed.She spoke about her training during Engaging Local Communities using Digital Tools |  |
|  | **No.23.11.11.3.1****No.23.11.11.3.2** | Biodiversity | Cllr Fairlie said Yarningale Big Chip on 23/9 was a success. Convex Mirrors requested by residents deemed to be a no go by Cllr Shenton. | Cllr Fairlie will e-mail his report to go on the web site along with these minutes.  |
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| **Financial Report** |  |  |  |  |
| **Bank Accounts****Budget 24/25****Biodiversity 24/25** | **No.23.11.12.1****No.23.11.12.2****No.23.11.12.3** |  | As of the 13th November 2023 the Main A/c £64,831.86, Biodiversity A/c £12,728.05 and Deposit is £36,463.89. The budget for 24/25 was approved.Yarningale budget for Biodiversity was approved. | Clerk to progress Cllr Fairlie’s application for UTB Yarningale a/c |
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| **A.O.B.** | **No 23.11.13.1****No 23.11.13.2** |  | Chair and Clerk would attend WALC AGM on 15th November. Cllr Fairlie advised that he had a prior engagement at Warwick University at that time and unfortunately would not be able to attend the AGM. Sally Peur (a new Governor at Claverdon School) introduced herself and spoke about the current challenges. The Chair spoke of the PC’s support for the school, and we will keep more in touch. | Clerk to liaise. |
| **Next Meetings** |  |  | Monday January 22nd 2024.  | Book Church Centre |