

CLAVERTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD TUESDAY 20th MAY 2025

CLAVERTON CHURCH CENTRE @ 7.00PM

Present: Cllr. Nick Dargan Cllr. Hazel Spiers (Chair) Cllr. Paul Myerscough Cllr. Martin Fairlie Cllr. Sam Evans Cllr Paul Myerscough Cllr. Jon Abbott & Ken Flood (RFO & Clerk).	Apologies: Cllr Francis Hilton Cllr Parker Cllr Crocker	Parishioners 2		
			Chairperson Cllr. Nick Dargan opened the meeting at 8.00pm by welcoming everyone	
Agenda Item No.	Agenda Item	Reference	Status	Outcome &/or Action- by Whom/Timescale
1	Apologies	25.05.0.0	Cllr Francis Hilton, Cllr Parker, Cllr Crocker	
2	Declaration of Interests	25.05.1.0	The Chairperson made the specified statement asking for members to declare any interest regarding items to be discussed and voted on.	There were no declarations of interest relating to business to be transacted on the agenda
3	Minutes of March 24, 2025's public meeting	25.05.2.0	There being no issues raised with the record of the minutes of 24 th March 2024 meeting, the Chair signed and dated them as a true record of proceedings.	Minutes to be posted to the website as approved by the Cllr Evans. Cllr Evans to upload these minutes to website as draft.

4	Clerk's report on open items from previous meetings	25.05.3.0	<p>See Attached report</p> <p>Traffic calming: Progress has been slow since January. Councillors concluded that there is too much reliance on Steve Lister to make things happen.</p> <p>Yarningale Commom: Cllr Fairlie gave an update on the proposed fencing for Yarningale Common's car park.</p> <p>Phone Box: Cllr Evans expressed regret that Becky Muller was now not able to take this project forward. There is still no finalised price to put forward for approval. Clerk confirmed that there was £5k in the budget.</p> <p>Breach lane Bridleway</p>	<p>Chair directed that Vice Chair and clerk have a meeting, first with Steve Lister, to reach an understanding of where things are to, what actions are needed to move progress. They will report back asap.</p> <p>A quotation for low level fencing is expected from AidrianWhitehouse in the next few days.</p> <p>Finding someone to lead this project is the problem. In absence of a councillor, Cllr Evans believes it requires a small number of parishioners to take it on. She will lead on finding those parishioners.</p> <p>Mark Foulerton has submitted a grant request to Severn Trent – awaiting outcome.</p>
5	Financial Report	25.05.4.0 25.05.4.1 25.05.4.2 25.05.04.3 25.05.4.4 25.05.4.5 25.05.4.6	<p>RFO said bank accounts as of 20/5/25 are as follows: Treasury £47,866.08. Yarningale £1,869.65 and deposit £37,968.38 – total bank £87,704.11.</p> <p>Motion 1 to approve £9 per month subscription to EasyPC Accounts.</p> <p>Motion 2 to approve transactions report April 25 – income & expenditure.</p> <p>Motion 3 to approve Pavilion charging working group led by Cllrs. Abbott, Spiers and RFO K Flood.</p> <p>Motion 4 to extend clerk/RFO working week from 2 to 3 days as a trial until September 25.</p> <p>Motion 5 Clerk/RFO also becomes Data Protection Officer.</p> <p>Motion 6 to co-opt 2 additional councillors.</p>	<p>Approved unanimously.</p> <p>Approved unanimously.</p> <p>Approved unanimously. Work starts 21/5/25.</p> <p>Approved unanimously.</p> <p>Approved unanimously.</p> <p>Approved unanimously. Clerk to arrange elections for October '25.</p>

6	To receive Cllr Fairlie's Planning report	25.05.5.0	Cllr Fairlie had distributed his planning report. Cllr Evans asked if it could be published as it is a valuable insight for everyone.	Approved unanimously. Cllr Evans will upload to website.
		25.05.5.1	Motion 7 to appoint a working group to improve the Planning subcommittee.	This was not discussed.
7	To receive Cllr Myerscough's Claverdon Solar Farm report	25.05.6.0	<p>Cllr Myerscough had distributed his update report on Claverdon Solar Farm. He spoke especially about a positive meeting with Stratford's Michael Brown and Stuart Flaherty who would be reverting in the near future at which time the requirements relating to additional work will be clear.</p> <p>He spoke about a visit to Heart of England site in June and three planned visits for Claverdon Parishioners to Park Farm over the summer.</p> <p>Chair updated members about some imminent commercial matters.</p> <p>A motion to earmark £1,000 for community engagement was proposed by Cllr Myerscough.</p>	<p>Cllr. Evans will upload to website.</p> <p>Members approved this unanimously.</p>
8	No 25.05.7.0	To receive representations from the public	None.	None.
9	No. 25.05.8.0	Cllr. Parkers District Council Report	Cllr. Parker's report was acknowledged.	Cllr. Evans to upload to website.
10	No. 25.05.9.0	Cllr. James Crocker's County Council Report		Cllr. Crocker committed to attend July's meeting. Clerk will invite him to the planning meeting set for 7/7/25 at Ardencote.
11	No. 25.05.10.0	Community Wellbeing and security	<p>Cllr Spiers gave an update.</p> <p>Clerk reported no response from Orbit to the letter of 12/5/225.</p>	Cllr. Evans advised giving Orbit another few weeks. Cllr Spiers undertook to get further update and said the advice was to write regularly.

12	25.05.11.4	Housing Needs Survey	<p>Motion 8 To approve a Housing Needs Survey led by Cllr Hazel Spiers with contributions of £1,500 from Elegant Homes and other local developers.</p> <p>Cllr Spiers had spoken to Sarah Brook Green who advised that September was now the best option for the survey</p>	<p>Members rejected the £1,500 contribution stating that the cost should be met from parish funds.</p> <p>Clerk to confirm with Rural Housing.</p>
13	25.05.12.0 25.05.12.1 25.05.12.2 25.05.12.3	Portfolio Reports	<p>Cllr Spiers: Health, Safety and Traffic Calming</p> <p>She spoke about the increase in car theft, another badly managed road closure at the Red Lion and parents leaving car engines running while awaiting school children.</p> <p>Cllr Evans: Community Engagement, spoke about having a Community engagement policy in place, making good headway with website and gave an update on the new noticeboard.</p> <p>Cllr Fairlie: Yarningale had shared his update report.</p> <p>Cllr Abbott: Recreation Area (including the Pavilion) had circulated his report. Working group commences 21/5/25.</p>	<p>Clerk to write to Dan Poole about the school getting a note out to parents about switching of engines.</p> <p>Cllr Evans to upload to website.</p>
14	25.05.13.0	Clerk's notification of matters for July 25's meeting	<p>Cllr Parker – will attend Ardencote on 7/7/25.</p> <p>Cllr Fairlie requested that the following items, raised by Friends of Yarningale Common, are added for matters to be discussed on July's agenda:</p> <ul style="list-style-type: none"> a) Unsafe & Fallen Trees. Tree surgeon to advise adjacent to footpaths and lanes. b) Fire on the Common & no BBQ sign. c) Fire fighting equipment. d) Park at own risk sign. e) Deep ruts & passing places. f) Passing places. 	<p>Clerk to invite Cllr James Crocker to this meeting.</p> <p>These items will need to be developed into costed proposals by Cllr Fairlie.</p>
Next Meetings			Planning Monday 21 st July 2025 at Church Centre	