

CLAVERDON PARISH COUNCIL

DRAFT MINUTES OF TRAFFIC SPEED REDUCTION - MONDAY 18th AUGUST 2025

PAVILION CLAVERDON @ 5.30PM

Present: Cllr. Hazel Spiers Cllr. Nigel Canning Parish Clerk & Steve Lister	Apologies			
Agenda Item	Agenda Ref		Status	Decision
Introduction of Cllr Nigel Canning	No. 25.8.1.0		Cllr Canning was introduced to Steve Lister.	
Update Briefing	No. 25.8.2.0		Steve Lister brought everyone up to date about Phase 1 objectives to the West and East of the A4189. Essentially 40 mph replaces the current 50mph from Saddlebow Lane to the 30MPH and the same applies to Henley Road going west.	
Cllr Spiers & Graham Stanley	No. 25.8.3.0 No. 25.8.3.1	Telephone conversation 18/8/25	Graham Stanley is leaving WCC in September being replaced by Jessica Consuella. Cllr Spiers reported that the full Council need to adopt his report from January '25	Clerk will place the report on September's agenda.
HCTA Grant	No. 25.8.4.0 No. 25.8.4.1 No. 25.8.4.2	Expression of Interest	Clerk had submitted an EOI for £11k Cllr Spiers said Graham Stanley now want more detail in the application and that Phase 1 might involve several grants	Steve Lister will provide clerk with a full description of the changes needed and where they will be made. Clerk will submit HCTA application. Cllr. Canning said we should apply for full £11k

New Personnel	No. 25.8.5.0 No. 25.8.5.1	Need for a meeting with WCC	Given the change of personnel – we need a meeting to move the project forward. Steve Lister and Clerk will work to complete HCTA for the meeting	Steve Lister will try to secure a meeting with Graham Stanley and the new team on Monday/Tuesday 1 st & 2 nd or 8 th & 9 th September at around 4pm at Shire Hall.
Other Business	No. 25.8.6.0 No. 25.8.6.1		The meeting advised Cllr Canning that HCTA grant should not constrain his moving the project forward – the Council will fund the £11k shortfall if necessary as it is one of the most important items for Claverdon parishioners. Council has £16k budgeted.	
The Planning Meeting concluded at 6.40 pm				